

EES Policy No. 22-11-16	RE: Supplemental P-EBT School Year (SY) 2021-2022
Policy Memo	Contact Persons: Sarah van Straaten
From: Sandra Kimmons	KEESM Reference:
Date: November 16, 2022	Other:
Primary DCF Areas Affected: Food Assistance	Where Posted on Web:

The Continuing Appropriations Act, 2021 and Other Extensions extends Pandemic EBT (P-EBT) through School Year (SY) 2021-2022. The Act includes school aged children who were eligible for the Free & Reduced School Lunch (FRSL) program for the SY 2021-2022 or children under age 6 who received Food Assistance in June, July or August 2022. The Department for Children and Families in partnership with Kansas State Department of Education (KSDE) developed a plan to offer Supplemental P-EBT for school aged children for the summer months of June 2022 – August 2022. DCF has branded “Summer P-EBT” as “Supplemental P-EBT” because the benefit will not be issued during the summer months.

Supplemental P-EBT Eligibility –

- 1) Students who were enrolled in a Kansas school during the 2021-2022 school year and
 - a) Who were eligible for free or reduced-price school meals under the National School Lunch Program during the 2021-2022 school year (NOTE: There was no application process for free or reduced-priced school meals under the National School Lunch Program for the 2021-2022 SY due to lunches were free for all students. Supplemental P-EBT eligibility for school-aged students will be determined using eligibility for free or reduced-priced school meals under the National School Lunch Program for the 2020-2021 SY. KEES will identify school-aged students that received Supplemental School P-EBT in 2021 and will auto issue Supplemental P-EBT benefits).

OR

- b) Who were determined newly eligible for free or reduced-price meals under the National School Lunch Program for the 2021-2022 school year prior to August 8, 2022.

- 2) Children under the age of 6 who received Food Assistance in June, July or August 2022.

NOTE: School aged children will be eligible for Supplemental P-EBT only as schools were in-person learning for SY 2021-2022. Children that were missed by the automated process can apply for benefits through the Self-Service Portal from January 1, 2023 through January 31, 2023.

Benefit Levels –

Supplemental P-EBT be issued using the U.S. standard benefit of \$391 per eligible child.

Examples –

- Joe and Ben received School P-EBT benefits in 2021 for the SY 2020-2021. KEES will identify Joe and Ben as eligible and will auto issue a Supplemental P-EBT benefit of \$391.00 per child.
- Tinley age 5 received food assistance in the months of March 2022 through current month. KEES will identify that Tinley is under the age of 6 and received food assistance in at least one month from June – August 2022. Benefits of \$391.00 will auto issue.
- Stella received School P-EBT benefits in 2021 for the SY 2020-2021 and is currently residing with her foster family. KEES recognized that Stella is in foster care and benefits need to be issued to foster parents instead of biological parents (P-EBT benefits are for the child and need to be issued to where the child resides). Stella's case will fall out of Batch and foster parents can apply through the Self-Service Portal from January 1, 2023 – January 31, 2023.
- Ethan age 12 moved to Kansas in April 2021 and attended USD 001 during the 2021-2022 SY. During the 2021-2022 SY all school lunches were free, and Ethan did not apply for FRSL program. While registering for school this year on August 1, 2022, Ethan's parents applied and was approved for FRSL for SY 2021-2022 and SY 2022-2023. Since Ethan was approved for FRSL for SY 2021-2022 prior to August 8, 2022 Ethan will be eligible for Supplemental P-EBT and his parents/guardians can apply for benefits through the Self-Service Portal from January 1, 2023 - January 31, 2023.
- Harper and Hudson received School P-EBT benefits in 2021 for the SY 2020-2021. KEES identified Harper as eligible and auto issued Supplemental P-EBT benefits of \$391.00. KEES identified Hudson as temporarily out of the home when batch was ran and did not issue a benefit. When household received notice in the mail, they noticed that Hudson did not receive Supplemental P-EBT and should have as he is now back in the home. Parents/Guardians can apply for Supplemental P-EBT for Hudson through the Self-Service Portal from January 1, 2023 – January 31, 2023.

Implementation Timeline-

1. Batch EDBC Run – November 26, 2022 and December 03, 2022
2. Benefits will be available – December 12, 2022 - December 21, 2022
3. Online process to request benefits available – January 1, 2023 – January 31, 2023

Benefits will be available on a staggered issuance schedule as seen below:

December 2022 Issuance Schedule			
	The consumer(s) (if eligible) will get their benefits after 6:00am on the:		
If the clients last name starts with:	Monthly Issuance	Supplemental P-EBT	Emergency Allotment
A or B	12/1/2022	12/12/2022	12/22/2022
C or D	12/2/2022	12/13/2022	12/23/2022
E, F, or G	12/3/2022	12/14/2022	12/24/2022
H, I or J	12/4/2022	12/15/2022	12/25/2022
K or L	12/5/2022	12/16/2022	12/26/2022
M	12/6/2022	12/17/2022	12/27/2022
N, O, P, Q or R	12/7/2022	12/18/2022	12/28/2022
S	12/8/2022	12/19/2022	12/29/2022
T, U or V	12/9/2022	12/20/2022	12/30/2022
W, X, Y or Z	12/10/2022	12/21/2022	12/31/2022

Undeliverable EBT card process for KEES cases with active with active P-EBT program only-

For eligibility cases with P-EBT program activity only, a revised process is needed for undelivered EBT card tasks. When an undelivered EBT card task is received:

- Review the case in KEES to determine if Food Assistance, TANF, Child Care or P-EBT are open. Reminder: check to see if a new address has been reported and not yet data accepted.
- If Food Assistance, TANF, Child Care or P-EBT is **not open**, disregard and delete task.
- Follow normal processes to update the address in KEES if the case head contacts the agency at a later date.

For ongoing cases with Food Assistance, TANF or Child Care follow the standard Undeliverable EBT card processed outlined in the **Undeliverable Card Process Deskaid**.

<http://dcfnet.dcf.ks.gov/EES/Documents/EBT/Undelivered%20Card%20Process.pdf>

Overpayments-

If Child Care P-EBT benefits are issued to the wrong household and verification is received to issue to another household there will be an overpayment to the household that was not eligible. If a child receives duplicate benefits the appropriate benefit will be recouped. Follow P-EBT overpayment process in the P-EBT User Guide.