

Required Verifications

You are **required to provide proof** of your household's circumstances to determine which benefits your household will receive.

Providing any required proof **before** or **at your benefit interview** will help the application process. Your documents should cover the 30- to 60-day period before your date of application.

Proof is required for all people in your household. The list below shows the proof you may need to provide and examples of documents you can use.



1. Identity

One item for all in the household aged 18+

- Driver's license/state identification card
- U.S. military ID (active, dependent, retired)
- School or work ID
- U.S. passport
- Birth certificate



2. Proof of Kansas Residency

One item for the primary applicant

- Current lease or rental agreement
- Valid Kansas driver's license
- Statement regarding homeless situation
- Mail addressed to you
- Voter Registration Card
- Current utility bill



3. Non-Citizenship Status

- USCIS Immigration status document



4. Out of State Benefits

- Proof that any benefits received from another state have ended



5. Resources

Proof of each type of resource owned

- Bank or credit union statement
- Financial platform statements such as Cash App, Venmo, PayPal, etc.
- Annuities/stocks/savings bonds/certificates of deposit statement
- Completed trust documents
- Proof of home or property ownership



6. Earned Income

Verification of each type of income received

- Paycheck stubs or employer statement
- If employment has ended in the last 90 days, proof of termination and final pay
- Self-employment records/tax returns



7. Unearned and Other Income

Copy of award letter, statement or verification of each type of income received

- Social Security benefits
- Supplemental Security Income (SSI)
- Worker's compensation
- Unemployment benefits
- Veteran's benefits (retirement, disability, educational)
- Retirement pensions/benefits
- Tribal benefits
- Child support (copy of court order if issued in another state)
- Alimony
- Cash contributions/loans
- Any other income received by any household member



8. Household Composition

- Lease or rental agreement listing all household members **OR**
- A written statement listing all household members from a landlord, neighbor, or non-relative who knows your living situation
- If living with other people, a signed letter that states if you buy and cook your meals separately or together



9. Shelter Expenses

Verification of each type of household expense

- Lease or rental agreement
- Current utility bill
- Mortgage statement
- Homeowners' insurance and property tax statement



10. Medical Expenses

Verification of each type of medical expense for individuals who are age 60+ or disabled

- Insurance or Medicare premium statement
- Receipts for prescriptions
- Bills from healthcare providers
- Prescriptions and receipts for over-the-counter medications and medical supplies