

EES Policy No. 22-09-19	<b>RE: Child Care P-EBT School Year (SY) 2021-2022</b>
<b>Policy Memo</b>	<b>Contact Persons:</b> Sarah van Straaten
<b>From:</b> Sandra Kimmons	<b>KEESM Reference:</b>
<b>Date:</b> September 19, 2022	<b>Other:</b>
<b>Primary DCF Areas Affected: Food Assistance</b>	<b>Where Posted on Web:</b>

The Continuing Appropriations Act, 2021 and Other Extensions extends Pandemic EBT (P-EBT) through School Year (SY) 2021-2022. The Act includes P-EBT benefits for children under the age of 6 who is an active member of a household receiving SNAP benefits.

**Child Care children P-EBT Eligibility –**

A child enrolled in a covered child care facility is eligible for P-EBT if:

1. The child is a member of a household that is enrolled in SNAP in the benefit month.
2. The child is enrolled in a covered child care facility (NOTE: Under the FFCRA, USDA deems all children who were under the age of 6 prior to the start of the school year to be enrolled in a covered child care facility.)

NOTE: DCF cannot issue Child Care P-EBT benefits for any month that the child did not receive Food Assistance. The majority of Child Care P-EBT benefits for children under age 6 prior to start of school year will be issued through KEES automation.

**Benefit Levels –**

Monthly Child Care P-EBT benefits set by the state as follows:

Month	Monthly Benefit
August	\$23.68
September	\$23.68
October	\$23.68
November	\$23.68
December	\$23.68
January	\$27.58
February	\$27.58
March	\$27.58
April	\$27.58
May	\$27.58

NOTE: The total amount that a child is eligible for Child Care P-EBT benefits will be rounded using standard rounding logic for the months of August – December and January - May (.50 and greater rounds up and .49 and less rounds down).

## Examples

### Child Care P-EBT-

- Tessa age 4 received Food Assistance benefits in the months of August 2021 – February 2022. KEES will identify that Tessa will be eligible for Child Care P-EBT for the months of August 2021 – February 2022. Tessa is eligible for \$118.40 for August – December 2021 and \$55.16 for January – February 2022. KEES will issue a total benefit of \$173.00.
- Myles age 2 received Food Assistance benefits in the months of October 2021- December 2021 and May 2022. KEES will identify that Myles will be eligible for Child Care P-EBT for the months of October 2021 – December 2021 and May 2022. Myles is eligible for \$71.04 for October 2021 – December 2021 and \$27.58 for May 2022. KEES will issue a total benefit of \$99.00.
- Nathan age 5 currently resides with his foster family and received Food Assistance benefits in the months of March 2022 – May 2022. KEES will recognize that Nathan is currently in foster care and benefits need to be issued to his foster parents. Nathan's case will fall out of Batch and be picked up by a report and manually worked by eligibility staff to ensure benefits are issued to Nathan's foster parents.

### Implementation Timeline-

#### Child Care P-EBT

1. Batch EDBC Run - October 8th
2. Fall Out work begins – October 10<sup>th</sup>
3. Benefits will be available – October 12<sup>th</sup> – October 21<sup>st</sup>

Benefits will be available on a staggered issuance schedule as seen below:

<b>October 2022 Issuance Schedule</b>			
	<b>The consumer(s) (if eligible) will get their benefits after 6:00am on the:</b>		
<b>If the clients last name starts with:</b>	<b>Monthly Issuance</b>	<b>Child Care P-EBT</b>	<b>Emergency Allotment</b>
A or B	10/1/2022	10/12/2022	10/22/2022
C or D	10/2/2022	10/13/2022	10/23/2022

E, F, or G	10/3/2022	10/14/2022	10/24/2022
H, I or J	10/4/2022	10/15/2022	10/25/2022
K or L	10/5/2022	10/16/2022	10/26/2022
M	10/6/2022	10/17/2022	10/27/2022
N, O, P, Q or R	10/7/2022	10/18/2022	10/28/2022
S	10/8/2022	10/19/2022	10/29/2022
T, U or V	10/9/2022	10/20/2022	10/30/2022
W, X, Y or Z	10/10/2022	10/21/2022	10/31/2022

### **Undeliverable EBT card process for KEES cases with active P-EBT program only-**

For eligibility cases with P-EBT program activity only, a revised process is needed for undelivered EBT card tasks. When an undelivered EBT card task is received:

- Review the case in KEES to determine if Food Assistance, TANF, Child Care or P-EBT are open. Reminder: check to see if a new address has been reported and not yet data accepted.
- If Food Assistance, TANF, Child Care or P-EBT is not open, disregard and delete task.
- Follow normal processes to update the address in KEES if the case head contacts the agency at a later date.

For ongoing cases with Food Assistance, TANF or Child Care follow the standard Undeliverable EBT card processed outlined in the **Undeliverable Card Process Deskaid**.

<http://dcfnet.dcf.ks.gov/EES/Documents/EBT/Undelivered%20Card%20Process.pdf>

### **Overpayments-**

If Child Care P-EBT benefits are issued to the wrong household and verification is received to issue to another household there will be an overpayment to the household that was not eligible. If a child receives duplicate benefits the appropriate benefit will be recouped. Follow P-EBT overpayment process in the P-EBT User Guide.