



Exception Request Facility

Use this form to request an exception to provisions of a specific regulation. Any licensee may request an exception from the secretary. Any request for exception may be granted if the secretary determines that the exception is in the best interest of a child and the exception does not violate statutory requirements. An exception is evaluated for each separate request.

Section 1. Name of Facility Submitting Exception Request	
Name of Facility:	License Number:
Name of Facility Staff:	Email:
Address:	Phone:
Licensed Facility Program Type:	
Section 2. Exception Information:	
a. I we request an exception to K. A. R.:	



b. Explain why the regulation is not currently or will not be met.

c. Describe how the intent of the regulation will be met to assure the health and safety of the child(ren) in care.

d. List specific actions taken to support the request.



e. Supporting documents included:
f. Exception Request Begin Date
g. Exception Request End Date:
Section 3. Date Exception Submitted to DCF Foster Care Licensing: Email to: DCF.FCLExceptions@ks.gov
Section 4. Signature of Facility Staff Submitting Exception