

NOTIFICATION OF SUBSTANTIATED CASE FINDING

TYPE or PRINT LEGIBLY

To:	County or District Attorney	Only Upon Request CC:	Abuse /Neglect/Exploitation Unit
Name:		Date of Request:	
☐ Emailed		☐ Emailed	
☐ Faxed to No:		☐ Faxed to No:	785-296-7796
Date:		Date:	

From:	
DCF Service Center:	
Telephone Number:	
Incident City & County:	
FACTS Case #:	
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Was Law Enforcement involved in the investigation?	☐ No	☐ Yes (complete below)
Was Law Enforcement forwarded the finding?	☐ No	☐ Yes (complete below)
Name of Law Enforcement Officer:		
Law Enforcement Agency:		
Police Report Number: If readily available		
Telephone Number:		
Current CINC or Criminal Case Number(s): If Applicable and readily available		
Child(ren) is currently in DCF custody?	☐ Yes	☐ No
Current placement of child(ren) (DCF custody only):	☐ In Home	☐ Out of home

NUMBER OF PAGES:	Cover Sheet plus		Pages
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Child report attachments

- ☐ PPS 2011
☐ If case finding is delayed, either the allowable reason per policy, OR the statement per PPM 2531 for a non-allowable reason is documented on PPS 2011.
- ☐ PPS 2012
☐ PPS 1000 page 1

