



INITIAL ASSESSMENT

Case Name _____ Case # _____ Event # _____

Section I PRELIMINARY INQUIRY

ADDITIONAL INFORMATION NEEDED TO COMPLETE THE INITIAL ASSESSMENT:

Requested Date: _____ Time: _____ Due Date: _____

HISTORY on all family members and alleged perpetrators has been reviewed as required in PPM 1302
 YES Not Required

Section III DECISION

NOT ASSIGNED FOR FURTHER ASSESSMENT
 NOT ASSIGNED FOR FURTHER ASSESSMENT: after assignment for investigation and/or further assignment. See attached case logs of contacts.

Check all that apply:

- Initial Assessment of reported information does not meet the statutory definition of a CINC or PPM directives [NSC]
 - Report does not indicate child has been harmed or is likely to be harmed
 - Report concerns care giver=s behaviors which do not directly harm a child or place a child in a likelihood of harm
 - Credible information in the report indicates concern is minimal or remote; incident reported as accidental or a single, minor incident
 - Report alleges abuse or neglect in the past
 - Report concerns childcare licensing only. Referred to K.D.H.E.
- Report fails to provide the information necessary to locate child [FPI]
- DCF does not have authority to proceed and/or has a conflict of interest [NAP]
- Incident has been or is being assessed by DCF and/or law enforcement [AAS]
 - " Courtesy Interview for Law Enforcement
- Report indicates family has or will address concerns on their own [FAC] FAMILY IN NEED OF ASSESSMENT ONLY
- Report indicates the concern has been referred to or is the responsibility of another agency [OAC] NON-ABUSE/NEGLECT ONLY

ASSIGNED FOR FURTHER ASSESSMENT

Case Accepted As: _____

Case Acceptance Date: _____ Time: _____ AM PM

RESPONSE TIME BEGINS NOW

Section IV BASIS

Explain decision; ASSIGNED or NOT ASSIGNED FOR FURTHER ASSESSMENT, using information gathered from Initial Assessment. If family members and/or alleged perpetrators have history, address the impact of history on the Initial Assessment Decision. If the case is assigned for assessment, but there is an allegation of abuse/neglect identified which is not being assigned, the

Section V ASSIGNMENT TYPE

Does this report involve abuse or neglect in a facility (daycare, foster home, PRTF, etc)?

Assignment Type(s):	Alleged victim(s) and/or Identified Child:	Alleged Perpetrator(s) (A/N Only):

Section VI- RESPONSE TIME AND DUE DATES:

Case Finding Due by: (abuse/neglect only)		FBA Due by:	
Initial Assessment Decision Made by:		Response due by:	

Section X - ASSIGNMENT

JOINT INVESTIGATION WITH LAW ENFORCEMENT OFFICER REQUIRED? (Joint investigations are required by law when a report alleges serious physical injury, serious deterioration, or sexual abuse of a child AND action is required to protect the child.

Yes No Explain:

Assigned CPS Specialist: _____ FACTS Worker #: _____

Supervisor Signature: _____