

Date

Name
Address
City, state

Dear

Per K.S.A. 39-1433, Adult Protective Services (APS) within the Department for Children and Families has received a concern regarding your safety. I will be your assigned point of contact and will help to determine the validity of these concerns. I have visited your home, but you were not available. In addition to reviewing the concerns, APS' role is to provide advocacy and connect you to community-based services that will support your well-being and independence.

This letter is another attempt to contact you and speak with you about the concerns. Please contact me at **(phone number)** before **(date)**. If I'm unavailable when you call, please leave a message so we can schedule a time to review the concerns.

Enclosed please find the brochure "*Your Rights During an APS Investigation*" (PPS 10205 or PPS 10208) which will answer some questions that you may have regarding your rights.

Thank you for your time and cooperation in this matter.

Sincerely,

APS Protection Specialist

Enclosure: PPS 10205 or PPS 10208

