

ADULT PROTECTIVE SERVICES SCREENING REPORT

Name of Involved Adult: _____

Case Assignment: _____ Date: _____ Time: _____

Supervisor Designee: _____ Intake ID: _____

VULNERABLE ADULT:

- ☐ 18 years and older
- ☐ Frail elderly
- ☐ Intellectual/Developmental Disability
- ☐ Mental illness
- ☐ Physical disability
- ☐ Resides in the community _____
- ☐ Resides in a facility

Facility Type:

Facility Name:

Facility Address:

- ☐ Other Living Situation

ALLEGATION MEETS DEFINITION OF:

- ☐ **ABUSE:**
- ☐ Physical injury
- ☐ Mental injury
- ☐ Sexual abuse
- ☐ Unreasonable use of a physical restraint, isolation or medication.
- ☐ A threat or menacing conduct

- ☐ **SELF-NEGLECT**

- ☐ **NEGLECT:**

- ☐ By caretaker
- ☐ By another person

- ☐ **FINANCIAL EXPLOITATION**

SCREENING DECISION:

SCREENING DECISION DATE: _____ TIME: _____

RESPONSE TIME FRAMES:

☐

24-hour response

- has been injured or threatened with injury by another persons and is at substantial risk of further abuse if not separated from the alleged perpetrator
- is in need of emergency medical attention but is refusing medical care and is unable to consent to medical care
- is without supervision, incapable of care for self, and unable to make an informed decision or obtain needed services for self
- is totally dependent on others for basic necessities of life which are not being provided
- does not have proper heating or cooling and the weather is dangerously hot or cold

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3 working day response

- abuse allegations but intake does not meet 24-hour criteria

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5 working day response

- neglect allegations but intake does not meet 24-hour criteria
- financial exploitation allegations but does not meet 24-hour criteria

NOT ASSIGNED FOR FURTHER ASSESSMENT:

☐

Not a vulnerable adult

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Report of domestic violence (victim is not elderly or mentally impaired)

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Not sufficient identifying information on adult

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No credible reason for suspecting abuse, neglect or financial exploitation

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Consumer-to-consumer abuse in CDDO/affiliates

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DCF does not have statutory authority to investigate

No indication of need for protective services (Adult is able to provide for or obtain services necessary to

☐

maintain physical and mental health)

☐

Victim is deceased (excludes reports of ANE in facilities licensed under KSA 75-3307B)

☐

Report does not meet definition of abuse, neglect or financial exploitation

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Incident has already been investigated. Date of previous assigned report

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Report is the responsibility of another agency

Name of Agency

☐

Not assigned for further assessment after initial acceptance. Case log attached.

ADDITIONAL INFORMATION TO SUPPORT SCREENING DECISION:

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For DD facility: copy to DD QE coordinator. Date Sent

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For RCF facility: copy to MH QE coordinator. Date sent

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For youth 18+ in DCF custody: copy to PPS Foster Care
Liaison

SCREENED BY

DATE

APS CASE ASSIGNMENT

NAME OF APS SPECIALIST

DATE ASSIGNED _____
INITIAL CONTACT DUE _____
FINDING DUE _____
SUPERVISOR/DESIGNEE _____

(This form is to be reproduced locally.)



**INSTRUCTIONS FOR COMPLETING APS PPS 10110
ADULT PROTECTIVE SERVICES SCREENING REPORT
REVISED July 2012**

USE OF REPORT: This report is used to determine if a report of abuse, neglect or financial exploitation meets statutory criteria and will be investigated. The KPRC Screener-screens all reports and assigns for investigation those reports which meet criteria.

NAME OF INVOLVED ADULT: Name obtained from Intake Report (PPS 10100).

ASSIGNED FOR FURTHER ASSESSMENT

VULNERABLE ADULT: Check all that apply. This criteria determines if a report meets statutory criteria, will be screened in and assigned by the supervisor/designee for investigation.

ALLEGATION MEETS DEFINITION OF: Check applicable definitions. These are defined in K.S.A. 39-1430 (b) (c) (d) (e). Refer to statute for specifics.

NOT ASSIGNED FOR FURTHER ASSESSMENT: Check all that apply. These are the reasons a report does not meet criteria and will not be investigated.

RESPONSE TIMEFRAME ASSIGNED: Relates to first face to face visit (24 clock hours, 3 or 5 working days) with the involved adult based upon information from the reporter. Refer to K.S.A. 39-1433 (2) (A), (B), (C). For imminent danger, the initial visit must be completed within 24 clock hours of the time of receipt of the report. For all other reports (3 or 5 working days) the timeframe begins the day after the report is received.

APS CASE ASSIGNMENT: APS Specialist assigned to investigation.

DATE ASSIGNED: Date assigned by supervisor/designee for investigation.

INITIAL CONTACT DUE: Date of first, face-to-face visit with involved adult.

FINDING DUE: Within thirty (30) working days for abuse, neglect and self-neglect or sixty (60) working days for financial exploitation, K.S.A. 39-1433 (C) (3) (A)

SUPERVISOR/DESIGNEE: Signature of person assigning case for investigation.

