

LEGAL FEE REIMBURSEMENT FOR ADOPTION

The Department for Children and Families has established specific rates of reimbursement for private attorneys representing adoptive parents on DCF assisted adoptions (of children out of foster care.) It is recommended that prospective parent (or parents) select an attorney who has a high level of expertise, experience, and knowledge regarding Kansas adoption laws and procedures.

FILING FEES: 100% reimbursement by DCF

BIRTH CERTIFICATE FEES: 100% reimbursement by DCF, one per child.

ATTORNEY FEES: A maximum of six (6) hours of service at \$150.00 per hour

If the circumstances arise which would require more than six hours, the attorney must contact the (Regional Contact information) for authorization of additional hours. Additional hours incurred without prior authorization are not subject to reimbursement by DCF and become the responsibility of the adoptive parents.

If sibling cases are filed concurrently, DCF will pay two additional hours of service for each sibling. Again, if additional hours are necessary, (Regional Contact) must authorize the exception.

DCF EXPECTATIONS OF THE ATTORNEY:

1. The Petition to Adopt should be filed with the Court within seven (7) working days of receiving the Consent and supporting documentation from DCF or its contractor.
2. DCF Regional Legal Division and the child's G.A.L. shall be formally notified of the hearing date.
3. DCF Regional Legal Division shall receive a certified copy of the Decree of Adoption. This should be mailed to:
Department for Children and Families-Legal Division
(Street Address)
(City, KS)
4. Attorneys are to send the following within thirty (30) days after finalization if they are requesting payment directly from DCF:
 - (1) Itemized bill and executed IRS W-9 by the attorney, if applicable
 - (2) Certified copy of the Decree of Adoption
 - (3) Filed Stamp copy of Adoption Petition
 - (4) Assignment of Rights signed by the Adopting Parent(s)

MAIL TO: Department for Children and Families
(Contact person and address)

Failure to meet any of the above expectations could delay or prevent payment to the attorney for legal services. Adoption fees will not be paid for adoptions not finalized. Adoptive families are expected to hire attorneys who will meet the above terms.

