



**Kansas Department of Social and  
Rehabilitation Services**

**TITLE XX:  
SOCIAL SERVICES BLOCK GRANT  
(SSBG)**

**PROPOSED  
State Plan for State Fiscal Year 2012**

July 1, 2011  
to  
June 30, 2012

Prepared by:  
SRS Office of Financial Management

For review and public inspection  
April 14 through May 16, 2011

All comments must be received by SRS in writing by May 16, 2011.  
See page 1 – Public Inspection section for details.

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## **PUBLIC INSPECTION**

Kansas made this document available for public inspection and comment by issuing a public notice in the Kansas Register that the document was available for inspection and inviting public comment. The notice provided contact information and a deadline for the public to offer comment. A copy of the notice is provided in on page 10. The notice was also published on the SRS public website from April 14 through May 14, 2011.

**Contact Person:** Comments and questions related to this plan may be directed to: Lois Weeks, SRS Office of Financial Management, 8th Floor, Docking State Office Building, 915 S.W. Harrison, Topeka, KS 66612; (785) 296-6217; e-mail [Lois.Weeks@srs.ks.gov](mailto:Lois.Weeks@srs.ks.gov). Copies of this plan are also available at this address.

## **INTRODUCTION**

**Background:** Each year the Kansas Department of Social and Rehabilitation Services (SRS) develops a plan for the intended use of Title XX -- Social Services Block Grant (SSBG) funds. The plan includes information on the persons to be served, the types of activities to be funded, and the actual and estimated expenditures for prior, current and future state fiscal years.

The SSBG program was established by the Omnibus Reconciliation Act of 1981, P.L. 97-35, and amended by reporting requirement changes on October 13, 1988. Each state's SSBG grant is determined by a statutory formula based on the state's population. States are fully responsible, within the limitations of the law, for determining the use of their funds.

The following plan speaks only to SSBG funds. Other federal funds are not discussed in this plan.

## **ADMINISTRATIVE OPERATIONS**

### **STATE ADMINISTRATIVE AGENCY**

**Designated Agency:** The Kansas Department of Social and Rehabilitation Services (SRS) is the agency designated to administer the SSBG program in the State of Kansas. SRS partners with the Kansas Department on Aging to carry-out the goals related to serving Kansas seniors.

**Mission of the Agency:** The mission of SRS is to protect children and promote adult self-sufficiency. The mission of the Kansas Department on Aging is to improve the security, dignity and independence of Kansas Seniors.

**Geographic Area:** For the purpose of this plan, the State of Kansas will be considered as a single geographic area.

**Agency Responsibilities:** SRS was established in 1973 as an umbrella agency to oversee social services and state institutions. Kansas law mandates that SRS perform certain duties – investigate abuse and neglect, care for children whom judges place in the Secretary's custody, care for civilly committed persons in the mental health hospitals, and treat sexual predators. Beyond those statutory responsibilities, SRS provides services for persons with disabilities and provides economic supports to low-income Kansans. Disability services include daily assistance in institutions and community settings and rehabilitation services for people interested in

employment. Economic supports include child care assistance, child support enforcement, employment supports and food assistance. All of these programs work to protect children from harm and to help families handle very real difficulties. Kansans turn to SRS because they are struggling, and our services provide aid and work to improve quality of life for everyone. SRS serves over 500,000 Kansans today providing services in the following areas:

Addiction and Prevention Services

Problem Gambling  
Substance Use Disorders

Children and Family Services

Adoption  
Child Abuse  
Child Protection  
Foster Care

Child Support Enforcement

Community Supports and Services

HCBS Waivers  
Autism  
Developmental Disability  
Physical Disability  
Technology Assisted  
Traumatic Brain Injury  
Parent Fee Program

State Institutions

Kansas Neurological Institute  
Larned State Hospital  
Osawatomie State Hospital  
Parsons State Hospital  
Rainbow Mental Health Facility

Mental Health Services

Parent Fee Program  
Governor's Mental Health Services Planning Council

Economic and Employment Support

Adult Protective Services  
Cash Assistance  
Day Care  
Food Assistance  
LIEAP  
Medical Services

Rehabilitation Services

Commission for Deaf  
and Hard of Hearing  
Disability Determination  
Services  
Services for the Blind

**Agency Goals and Objectives:**

**Goal 1: Children are safe.**

- Objective 1. 98% of children who experienced a substantiated abuse or neglect incident do not experience recurrent maltreatment within six months of the previous incident.
- Objective 2. 99.9% of children remain safe in out-of-home placement.
- Objective 3. 98.9% of children will not experience maltreatment during the first 180 days of Family Preservation Services.

**Goal 2: Families and individuals live in safe, stable, and supportive environments.**

- Objective 1. 95% of adult protective service investigations are completed timely.
- Objective 2. 69.9% of children released from SRS custody for reasons of reunification will be released within 12 months of removal into care.
- Objective 3. 31.0% of children released from SRS custody for reasons of adoption will be released within 24 months of removal into care.
- Objective 4. 95% of families referred shall be engaged timely in Family Preservation services.

**Goal 3: Families and individuals have access to support and services necessary.**

- Objective 1. 94.2% of families losing TAF will continue to receive food stamps, transportation, assistance, and medical assistance.
- Objective 2. 70% of Kansas Early Head Start parents are employed (part time and/or full time) or enrolled in education/training.
- Objective 3: 61.4% of families leaving TANF retain employment in the second quarter.

**Goal 4: Enable more seniors to remain in their homes by promoting an array of high quality community services and supports. (Kansas Dept. on Aging)**

- Objective 1. The array of services provided meet seniors' expectations for quality and standards of care.
- Objective 2. The percentage of seniors seeking nursing home placement decreases.
- Objective 3. Seniors will reside in the community later into the life cycle, thereby enhancing their quality of life.

[http://www.agingkansas.org/Publications/State\\_Plan\\_2010-2013.pdf](http://www.agingkansas.org/Publications/State_Plan_2010-2013.pdf)

**State Offices/Departments**

SSBG funds are allocated within SRS to Children and Family Services and Economic and Employment Support for programs related to promoting the welfare of children and providing adult protective services.

SSBG funds are allocated to the Department on Aging to provide for the development of a coordinated system of in-home services for people age 60 and older who face difficulties in self care and independent living to prevent inappropriate or premature institutionalization of persons who have not yet exhausted their financial resources.

**FISCAL OPERATIONS**

**Criteria for Distribution:**

In allocating funds to various programs, SRS considers funds available through SSBG, TANF transfer, and other state and federal sources. These funds are allocated as needed to reflect the changing needs of Kansans who meet SSBG eligibility requirements. These adjustments further ensure that the demonstrated needs of both urban and rural residents are being met.

**Planning Process for Use and Distribution of Funds:**

Criteria for estimating expenditures and allocating funds within Social and Rehabilitation Services is primarily based on historical expenditure patterns and determined needs. SRS sets program and budget priorities by reviewing the program and budget plans from each division. SRS personnel also consult with and gather input from stakeholders. This information is used to make decisions about how to allocate resources to meet the goals and objectives specified by SRS.

<b>Actual Expenditures for FY 2010</b>			
<b>Estimated Expenditure Projections for FY 2011 and FY 2012</b>			
<b>Services</b>	<b>FY 2010</b>	<b>FY 2011</b>	<b>FY 2012</b>
	<b>Actual</b>	<b>Estimated</b>	<b>Estimated</b>
Day Care - Children	156,729	\$200,000	\$200,000
Foster Care Services - Children	13,400,328	13,400,000	13,400,000
Protective Services - Adults	771,193	764,200	764,200
Protective Services – Children	3,937,194	3,901,244	3,901,244
Home-Based Services	4,500,000	4,500,000	4,500,000
<b>Total</b>	<b>\$22,765,444</b>	<b>\$22,765,444</b>	<b>\$22,765,444</b>

All years include the TANF transfer of \$7.1 million.

### **Financial Operations System:**

Kansas uses a cost allocation plan to assign costs. The plan is submitted quarterly to the U.S. Department of Health and Human Services Division of Cost Allocation. Cost allocation methods utilized include: a random moment in time method, time studies, case counts, penetration rates, full time equivalents, funding mix ratios, and mainframe usage.

### **PROGRAM OPERATIONS**

#### **SSBG Statutory Goals the State Plans to Achieve**

Social services in Kansas are developed and implemented based on these missions and the goals of Title XX of the Social Security Act. These broad-based goals are:

- A. Achieving or maintaining economic self-support to prevent, reduce, or eliminate dependency;
- B. Achieving or maintaining self-sufficiency, including reduction or prevention of dependency;
- C. Preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interests, or preserving, rehabilitating, or reuniting families;
- D. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of support in the person's home; or
- E. Securing referral or admission for institutional care when other forms of care are not appropriate, or providing services to individuals in institutions.

#### **Characteristics of Individuals to be Served**

Basic definitions are listed below, however, specific characteristics of the "individual" vary by program (see section titled: Types of Activities to be Supported and Eligibility Criteria).

- Child: A person who is less than 18 years of age
- Adult: A person who is age 18 or older.
- Family: One or more adults with at least one child related by blood, adoption, or marriage and residing in the same household; or a parent substitute, such as a related caregiver or legal guardian, who has responsibility for the 24 hour care and supervision of a child.

## ELIGIBILITY

**Eligibility Criteria:** Eligibility for the SSBG is based upon two factors: (1) the personal need for the service(s), and (2) the financial need of the service(s).

The Personal Need factor: Persons are not necessarily eligible to receive a service listed in this plan just because they are financially eligible. There must be an identifiable personal need for the service(s) which is based upon one of the five national goals listed above.

The Financial Need factor: There must be a financial need to be eligible for SSBG funding with the EXCEPTION of: information and referral services, needs assessment, protective services, Senior Care Act services and other mandated services. These services will be provided "without regard to income". *Mandated Services* include services for children in the custody and guardianship of the Secretary of Social and Rehabilitation Services, and families of children in the custody of the Secretary of Social and Rehabilitation Services.

A person's financial need for service is based upon their income status. Persons residing in the state are financially eligible for social services if they are recipients of public assistance through one of the following programs:

- Temporary Assistance for Families (TAF).
- All recipients of Foster Care.
- Supplemental Security Income (SSI) under Title XVI of the Social Security Act (whether they receive a cash grant or not).
- Poverty level medical assistance (MP program). This includes children under age 19, and pregnant women.
- Income eligible according to the state's established maximum income level which is based on the family's size and monthly income (see Appendix A).
- Medical Assistance (MA) only through Title XIX or TAF zero payments and whose gross monthly income does not exceed the maximum income levels specified for income eligibles.

**Eligibility Schedule for Services:** A chart showing the maximum income levels to be eligible for SSBG benefits is included on page 8 of this plan.

An income eligibility schedule, the Monthly Family Income and Share Schedule for Child Care Services, is used for the Child Day Care services and also utilizes a sliding fee scale.

Individuals on the Senior Care Act Program share in the cost of their service based on their ability to pay. The program also considers the persons liquid assets (Liquid Assets - means cash on hand; funds in checking, savings, money market, and individual retirement accounts; stocks; bonds; savings bonds; certificates of deposit; the cash value of life insurance policies; and mutual funds) in the sliding fee scale.

### Senior Care Act Program Eligibility

There is no financial eligibility for the program.

1. Each customer must be a resident of Kansas; and
2. Each customer must be 60 years of age or older.
3. There are two ways that the customer can be eligible:

- (a) The customer has impairment in a minimum of two activities of daily living (ADLs) with a minimum combined weight of six; and impairment in a minimum of three instrumental activities of daily living (IADLs) with a minimum combined weight of nine; and a total minimum level of care weight of 26; OR
- (b) The customer has a total minimum weight of 26, with at least 12 of the 26 being IADL points and the remaining fourteen being any combination of IADL, ADL, and/or Risk Factor points.

## **TYPES OF SERVICES**

**Terminology Exchange:** The following terms may be used interchangeably.

<b><u>SSBG Service Category</u></b>	<b><u>Kansas Service Category</u></b>
Day Care - Children	Child Care Services
Foster Care Services - Children	Child Welfare Services
Home-Based Services	Senior Care Act
Protective Services - Adults	Adult Protective Services (APS)
	Field Operations: APS
Protective Services - Children	Field Operations: Child Protective Services
Special Services - Disabled	Developmental Disability Community Support Grants

### **Day Care - Children**

Child care services provide children supervision, guidance and developmentally appropriate activities for periods of less than 24 hours/day. Child care providers include:

- 1) licensed, registered or approved relative/family homes outside of the child's home;
- 2) licensed child care centers;
- 3) SRS approved providers in the child's home; or
- 4) certain unregulated legally exempt facilities.

Child care services will:

- Facilitate employment or education of parent/caretaker.
- Optimize social, emotional, intellectual, and physical development of the child.
- Provide child care services for children who do not function according to expectation for age in affective, cognitive, communicative, perceptual, motor, physical or social development.
- Insure the safety and welfare of the child.
- Maintain and restore the family unit.
- Enhance the availability, affordability, and quality of child care services.
  - SSBG Statutory goal A
  - Method of provision: Private
  - Geographic area: Statewide

### **Foster Care Services - Children**

Foster care services are provided to children and families when the court has found the child to be in need of care and the parents are not able to meet the safety and care needs of the child. Most children who require foster care have been abused or neglected and have significant developmental, physical, and emotional needs, which require an array of services and care options. However, some children who are not abused or neglected may be placed in foster care for reasons such as out-of-control behavior, truancy, overwhelmed parents, and running away



from home. Needs range from placement with a relative to inpatient psychiatric care. Family foster homes are the most frequently used placement resources, but some children require more structured settings, such as group home or a residential center. Our partners in service delivery are child welfare community-based service providers who are responsible for providing foster care services including case planning, placement, life skills and foster parent recruitment and training. Social and Rehabilitation Services (SRS) social workers are responsible for monitoring the safety of the children and monitoring the progress made toward permanency.

- SSBG Statutory goal C
- Method of provision: Private
- Geographic area: Statewide

### **Protective Services - Children**

Child protective services are interventions and activities directed toward ensuring the safety of a child alleged or suspected of having been abused or neglected as provided by the Kansas Code for Care of Children. Child protective services include receiving reports from mandated reporters and the general public; determining whether the report alleges maltreatment as provided by the Kansas Code for Care of Children; investigating reports which appear to meet the code definitions; assessing the safety and risk of the child and any other child under the same care; and taking protective action if indicated. Protective actions include developing family safety plans; arranging for voluntary placement of the child or removal of the alleged perpetrator; and requesting a law enforcement officer or court order to cause the removal of the child and arrange temporary shelter.

- SSBG Statutory goal C
- Method of provision: Public
- Geographic area: Statewide

### **Protective Services - Adults**

Adult Protective Services (APS) are intervention activities directed towards safeguarding the well-being and general welfare of vulnerable adults in need of protection. Adult Protective Services intervention is available to vulnerable adults who are unable to protect themselves or who need assistance in dealing with abusive, neglectful or exploitative situations. The intent is to protect the most vulnerable adults from harm while safeguarding their civil liberties.

The individual's need for protection and resolution of the presenting problem is the core of APS work. The individual exercises freedom of choice and the right to refuse services if he/she has the capacity to understand the consequences of his/her actions. The individual actively participates in defining the problem and deciding the most appropriate course of action to resolve it.

Examples of social worker functions related to the above mentioned services include: assessing child/adult risk; assessing client needs; periodic case reviews; formulating service plan; providing or arranging for direct services; informing clients and providers of respective responsibilities; explaining purposes and benefits of service; preparing client, family and facility for placement; compiling social history information, etc.

- SSBG Statutory goal C
- Method of provision: Public
- Geographic area: Statewide

### **Home-Based Services**

#### **Senior Care Act Program – Department on Aging**

The Senior Care Act program provides a coordinated system of service to Kansans, 60, or older. These Kansans face difficulties in caring for themselves and they cannot live independently within the main stream of life. This program is especially targeted for those who are at the greatest risk of institutionalization. Services are provided on a sliding fee scale. The Kansas Department on Aging administers the program through the Area Agencies on Aging.

Senior Care Act services vary by county. Among the services which may be available are: attendant care, respite care, homemaker, chore services, adult day care, and transportation. Services are offered on a sliding fee scale, based on their income and assets. Customers pay between a donation and 100% of the cost of the service. To be eligible, the individual must meet SCA Income eligibility guidelines and meet the SCA long-term care threshold.

To get more information or apply, contact your local Area Agency on Aging office. For a list: call the Kansas Department of Aging at 785-296-4986 (Topeka) or 1-800-432-3535 (in Kansas only); e-mail [wwwmail@aging.ks.gov](mailto:wwwmail@aging.ks.gov); or at the web site: [http://www.agingkansas.org/aaa/AAA\\_index.htm](http://www.agingkansas.org/aaa/AAA_index.htm).

- SSBG Statutory goal D
- Method of provision: Public and private
- Geographic area: Statewide

#### **FY 2011 Maximum Income Levels to be Eligible for SSBG Funding**

Number of Family Members	Gross Monthly Income @ 185% Federal Poverty Level
2	\$2,246
3	2,823
4	3,399
5	3,976
6	4,553
7	5,129
8	5,706
9	6,282
10	6,859

A family is defined as one or more adults and children, if any, related by blood, or law, and residing in the same household (this includes a household in which two unmarried adults have a mutual child). Where adults, other than spouses, reside together, each will be considered a separate family by the state. Emancipated minors and children living under the care of individuals not legally responsible for that care will be considered one-person families by the state.

### **Estimated Expenditures and Recipients for State Fiscal Year 2012**

Service:	Day Care – Children	Estimated number to be served:	20,300
Provision method:	Private		
SSBG estimated expenditures:	\$	200,000	
All other federal, state and local funds:		<u>\$72,863,009</u>	
Total estimated expenditures:		\$73,063,009	

Service:	Foster Care Services - Children	Estimated number to be served:	4,952
Provision method:	Private		
SSBG estimated expenditures:	\$	6,165,680	
TANF funds used in SSBG:	\$	7,191,254	
All other federal, state and local funds:		<u>\$128,548,066</u>	
Total estimated expenditures:		\$141,905,000	

Service:	Home-Based Services	Estimated number to be served:	4,411
Provision method:	Private and public		
SSBG estimated expenditures:	\$4,500,000		
All other federal, state and local funds:	\$	<u>446,979</u>	
Total estimated expenditures:		\$4,946,979	

Service:	Protective Services - Adults	Estimated number to be served:	Total = 8,840
		Age 59 and younger	3,890
		Age 60 and older	4,100
		Unknown age	850
Provision method:	Public		
SSBG estimated expenditures:	\$	767,320	
All other federal, state and local funds:		<u>\$3,547,862</u>	
Total estimated expenditures:		\$4,315,182	

Service:	Protective Services - Children	Estimated number to be served:	29,000
Provision method:	Public		
SSBG estimated expenditures:	\$	3,941,190	
All other federal, state and local funds:		<u>\$18,217,138</u>	
Total estimated expenditures:		\$22,158,328	

<b>Total estimated expenditures:</b>		
SSBG estimated expenditures:	\$	15,574,190
TANF funds used in SSBG:	\$	7,191,254
All other federal, state and local funds:		<u>\$223,623,054</u>
<b>Total</b>		<b>\$246,388,498</b>

<b>Total estimated recipients:</b>	
Children	54,252
Adults	<u>13,251</u>
<b>Total</b>	<b>67,503</b>

## **Public Notice**

Published in the Kansas Register  
April 14, 2011  
April 21, 2011

The Department of Social and Rehabilitation Services (SRS) will be accepting public comments on the State Fiscal 2012 Social Services Block Grant. A copy of the plan, paper or electronic, may be obtained by contacting Melanie Dixon by telephone at 785-296-6216, email at [Melanie.Dixon@srs.ks.gov](mailto:Melanie.Dixon@srs.ks.gov) , or under Hot Topics at the following website location: <http://www.srs.ks.gov/Pages/Default.aspx> Comments must be submitted in writing and received by SRS by May 16, 2011.

Robert Siedlecki

Secretary of Social & Rehabilitation Services