

DCF - Prevention and Protection Services	
DCF/KDHE MOU Requirements	
Foster/Adoptive Home Monitoring Protocol	
Provider:	
Date of Review:	
Period of Review:	
CPA / CWCMP:	
CWCMP Review Team:	
DCF Review Team:	
Number of Cases Reviewed:	0

Final Report Distribution: Provider CEO; CWCMP Program Directors; ISD Assistant Directors; PPS Program Administrators; Asst. Reg. Dir. Performance Improvement; PPS Management Team;
 Region Contract Specialist, PPS/CO Program Managers

Item #	Administrative Requirement	Methodology / Source	Compliance Summary				Comments	Action Indicated	Action Taken Date
			Yes	No	NA	%			
A	The Provider shall provide the placement provider with school contact information.	Review resource home file to locate school contact information for each child placed with them during the review period.	0	0	0	-			
B	Appropriate medical and surgical consents were given to the Resource home by the Provider.	Review resource home file for consent to medical care signed by the appropriate parties for each child placed with them during the review period.	0	0	0	-			
C	Foster and Adoptive Family Assessments/Home Studies include child abuse registry checks, criminal background checks, and NCID fingerprint based checks.	Review documentation that a CANIS, KBI and fingerprint check has been completed for any foster/adoptive family assessment included in the file, and CANIS/KBI are updated annually.	0	0	0	-			
D	The provider shares background information about a child being adopted with prospective adoptive parents	When file indicates a prospective adoptive parent, review documentation that the parent was given an opportunity to review the child's file and ask questions.	0	0	0	-			
E	The Provider arranges pre-placement visits for children and prospective adoptive families.	When file indicates a pending or completed adoption, review documentation that the adoptive parent and child had pre-placement visits prior to APA.	0	0	0	-			
F	The Provider offers and provides post-legal adoption services during the aftercare period.	When the file indicates a completed adoption, review documentation that the adoptive family was offered and received services.	0	0	0	-			

S:\PPS\General\Grants Contracts Unit

