

(Insert Current Letter Head)

(Date)

Dear Adoptive Parent,

This letter is written to inform you that your child's sibling, __ (Name) _____, ____ (DOB) _____, was placed in the custody of the Secretary of the Department for Children and Families for out of home placement on __ (Date) _____.

Federal and state law requires DCF to consider relatives first when seeking a placement for children in the custody of the Secretary, and adoptive parents of siblings are considered relatives for the purposes of placement of the child. Studies show children do better and experience more stability when placed with their siblings and stay connected to their family and culture. Depending on the situation, adoptive parents of siblings may be involved with children in care in other ways, such as providing support to the parents, being a mentor for the child in care, offering to transport the child to school or activities, etc.

In the next few days, you will be contacted by a representative from __ (agency name) __, at __ (phone number) __ that provides foster care services for the State of Kansas. This will be your opportunity to offer to be considered as a placement resource, or explore other ways you can be involved with the child or in the child's life. You can also request to be informed of meetings.

Failure to respond to this notice may result in the child continuing placement in a foster home with persons not known to the child.

A Family Handbook is provided to parents when their children are placed in out of home care. It provides more information about the child welfare system. If you would like a copy, please let the child's worker know. Keeping this child connected to family is important, and we hope that you will choose to help in whatever way you can.

Sincerely,

DCF CPS Specialist

