



**TITLE XX:
SOCIAL SERVICES BLOCK GRANT (SSBG)**

**PROPOSED
State Plan for State Fiscal Year 2014**

July 1, 2013 to June 30, 2014

Prepared by:
Kansas Department for Children and Families (DCF)
Office of Financial Management

For review and public inspection
April 22 through May 21, 2013
All comments must be received by DCF in writing by May 22, 2013.
See page 1 – Public Inspection section for details.

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PUBLIC INSPECTION

Kansas made this document available for public inspection and comment by issuing a public notice in the Kansas Register that the document was available for inspection and inviting public comment. The notice provided contact information and a deadline for the public to offer comment. A copy of the notice is provided on page 11. The notice was also published on the DCF public website from April 22 through May 21, 2013.

Contact Person: Comments and questions related to this plan may be directed to: Lois Weeks, DCF Office of Financial Management, 8th Floor, Docking State Office Building, 915 S.W. Harrison, Topeka, KS 66612; (785) 296-6217; e-mail Lois.Weeks@dcf.ks.gov. Copies of this plan are also available at this address.

INTRODUCTION

Background: Each year the Kansas Department for Children and Families (DCF) develops a plan for the intended use of Title XX -- Social Services Block Grant (SSBG) funds. The plan includes information on the persons to be served, the types of activities to be funded, and the actual and estimated expenditures for prior, current and future state fiscal years.

The SSBG program was established by the Omnibus Reconciliation Act of 1981, P.L. 97-35, and amended by reporting requirement changes on October 13, 1988. Each state's SSBG grant is determined by a statutory formula based on the state's population. States are fully responsible, within the limitations of the law, for determining the use of their funds.

The following plan speaks only to SSBG funds. Other federal funds are not discussed in this plan.

ADMINISTRATIVE OPERATIONS

STATE ADMINISTRATIVE AGENCY

Designated Agency: The Kansas Department for Children and Families (DCF) is the agency designated to administer the SSBG program in the State of Kansas. DCF partners with the Kansas Department for Aging and Disability Services (KDADS) to carry-out the goals related to serving Kansas seniors and persons with disabilities.

Mission of the Agencies: The mission of DCF is to protect children, promote healthy families and encourage personal responsibility. The mission of the KDADS is to foster an environment that promotes security, dignity and independence, while providing the right care at the right time in a place called home for Kansas older adults and persons with disabilities.

Geographic Area: State of Kansas

Agency Responsibilities: DCF was established in 1973 as the Kansas Department of Social and Rehabilitation Services, an umbrella agency to oversee social services and state institutions including the Medicaid programs. Effective July 1, 2012, an executive reorganization order (ERO) introduced by the Governor shifted programs previously housed in DCF to KDADS. This includes: Medicaid Waiver Management, Addiction and Prevention Services, Mental

Health Services, Community Supports and Services as well as the five state institutions. The focus of DCF remained on protecting children and promoting healthy families.

Kansas law mandates that DCF perform certain duties – investigate abuse and neglect, and care for children whom judges place in the Secretary’s custody. Beyond those statutory responsibilities, DCF provides vocational rehabilitation services for persons with disabilities and provides economic supports to low-income Kansans. Economic supports include child care assistance, child support enforcement, employment supports and food assistance. All of these programs work to protect children from harm and to help families handle very real difficulties.

KDADS, the designated State Unit on Aging, provides a variety of programs and services to meet the changing needs of Kansas seniors. Disability services, which include daily assistance in institutions and community settings, along with care for civilly committed persons in the mental health hospitals, and treatment of sexual predators is provided by KDADS.

DCF and KDADS serve Kansans by providing services in the following areas:

Services provided by DCF

Prevention and Protection Services

- Adoption
- Child Abuse
- Child Protection
- Foster Care

Child Support Services

Economic and Employment Services

- Adult Protective Services
- Cash Assistance
- Day Care
- Food Assistance
- LIEAP
- Medical Services

Rehabilitation Services

- Commission for Deaf
and Hard of Hearing
Disability Determination
Services
- Services for the Blind

Services provided by KDADS

Services for Seniors

- Older Americans Act
- Senior Care Act
- Client Assessment, Referral and Evaluation
- Aging and Disability Resource Centers
- Senior Health Insurance Counseling for Kansas
- Senior Medicare Patrol
- Lifespan Respite
- Community Transition Opportunities

State Institutions

- Kansas Neurological Institute
- Larned State Hospital
- Osawatomie State Hospital
- Parsons State Hospital
- Rainbow Mental Health Facility

Addiction and Prevention Services

- Problem Gambling
- Substance Use Disorders

Community Supports and Services

- HCBS Waivers
- Autism
- Developmental Disability
- Physical Disability
- Technology Assisted
- Traumatic Brain Injury
- Parent Fee Program

Mental Health Services

- Parent Fee Program
- Governor's Mental Health Services Planning Council

Agency Goals and Objectives:

Goal 1: Children thrive

- Objective 1. 98.6% of children who experienced a substantiated abuse or neglect incident do not experience recurrent maltreatment within six months of the previous incident.
- Objective 2. 99.9% of children remain safe in out-of-home placement.
- Objective 3. 98.6% of children will not experience maltreatment during the first 180 days of Family Preservation Services.

Goal 2: Families and individuals live in safe, stable, and supportive environments.

- Objective 1. 95.9% of adult protective service investigations are completed timely.
- Objective 2. 69.9% of children released from DCF custody for reasons of reunification will be released from custody within 12 months of removal into care.
- Objective 3. 26.8% of children released from DCF custody for reasons of adoption will be released from custody within 24 months of removal into care.
- Objective 4. 95.5% of families referred shall be engaged timely in Family Preservation services.

Goal 3: Families and individuals achieve maximum self-sufficiency

- Objective 1. 95% of families losing TANF will continue to receive food stamps, transportation, assistance, and medical assistance.
- Objective 2. 72% of Kansas Early Head Start parents are employed (part time and/or full time) or enrolled in education/training.
- Objective 3: 61% of families leaving TANF retain employment in the second quarter.

Goal 4: Enable more seniors to remain in their homes by promoting an array of high quality community services and supports. (KDADS)

- Objective 1. The array of services provided meet seniors' expectations for quality and standards of care.
- Objective 2. The percentage of seniors seeking nursing home placement decreases.
- Objective 3. Seniors will reside in the community later into the life cycle, thereby enhancing their quality of life.

http://www.agingkansas.org/Publications/State_Plan_2010-2013.pdf

State Offices/Departments

SSBG funds are allocated within DCF to Prevention and Protection Services and Economic and Employment Services for programs related to promoting the welfare of children and providing adult protective services.

SSBG funds are allocated to KDADS to provide for the development of a coordinated system of in-home services for people age 60 and older who face difficulties in self care and independent living to prevent inappropriate or premature institutionalization of persons who have not yet exhausted their financial resources.

FISCAL OPERATIONS

Criteria for Distribution:

In allocating funds to various programs, DCF considers funds available through SSBG, TANF, and other state and federal sources. These funds are allocated as needed to reflect the changing needs of Kansans who meet SSBG eligibility requirements. These adjustments further ensure that the demonstrated needs of both urban and rural residents are being met.

Planning Process for Use and Distribution of Funds:

Criteria for estimating expenditures and allocating funds within DCF is primarily based on historical expenditure patterns and determined needs. DCF sets program and budget priorities by reviewing the program and budget plans from each division. DCF personnel also consult with and gather input from stakeholders. This information is used to make decisions about how to allocate resources to meet the goals and objectives specified by DCF.

Services	Actual Expenditures for FY 2012		
	FY 2012 Actual	FY 2013 Estimated	FY 2014 Estimated
Child Care - Children	202,203	\$188,877	\$188,877
Foster Care Services - Children	16,979,001	15,972,682	15,380,185
Protective Services - Adults	615,538	767,320	767,320
Protective Services – Children	3,493,129	3,941,190	3,941,190
Home-Based Services	4,577,904	4,500,000	4,500,000
Total	\$25,867,775	\$25,370,069	\$24,777,572

All years include the TANF transfer which is \$10,193,106 million.

Financial Operations System:

Kansas uses a cost allocation plan to assign costs. The plan is submitted quarterly to the U.S. Department of Health and Human Services Division of Cost Allocation. Cost allocation methods utilized include: a random moment in time method, time studies, case counts, penetration rates, full time equivalents, funding mix ratios, and mainframe usage.

PROGRAM OPERATIONS

SSBG Statutory Goals the State Plans to Achieve

Social services in Kansas are developed and implemented based on these missions and the goals of Title XX of the Social Security Act. These broad-based goals are:

- A. Achieving or maintaining economic self-support to prevent, reduce, or eliminate dependency;
- B. Achieving or maintaining self-sufficiency, including reduction or prevention of dependency;
- C. Preventing or remedying neglect, abuse, or exploitation of children and adults unable to protect their own interests, or preserving, rehabilitating, or reuniting families;
- D. Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care, or other forms of support in the person's home; or
- E. Securing referral or admission for institutional care when other forms of care are not appropriate or providing services to individuals in institutions.

Characteristics of Individuals to be Served

Basic definitions are listed below, however, specific characteristics of the "individual" vary by program (see section titled: Types of Activities to be Supported and Eligibility Criteria).

- Child: A person who is less than 18 years of age
- Adult: A person who is age 18 or older.
- Family: A family is defined as one or more adults and children, with the child being blood related or legally in the custody of one of the adults, cohabitating in the same household, married or unmarried.

ELIGIBILITY

Eligibility Criteria: Eligibility for the SSBG is based upon two factors: (1) the personal need for the service(s), and (2) the financial need of the service(s).

The Personal Need factor: Persons are not necessarily eligible to receive a service listed in this plan just because they are financially eligible. There must be an identifiable personal need for the service(s) which is based upon one of the five national goals listed above.

The Financial Need factor: There must be a financial need to be eligible for SSBG funding with the EXCEPTION of: information and referral services, needs assessment, protective services, Senior Care Act services and other mandated services. These services will be provided "without regard to income". *Mandated Services* include services for children in the custody and guardianship of the Secretary of the Kansas Department for Children and Families, and families of children in the custody of the Secretary of the Kansas Department for Children and Families.

A person's financial need for service is based upon their income status. Persons residing in the state are financially eligible for social services if they are recipients of public assistance through one of the following programs:

- Temporary Assistance for Needy Families (TANF).
- All recipients of Foster Care.

- Supplemental Security Income (SSI) under Title XVI of the Social Security Act (whether they receive a cash grant or not).
- Poverty level medical assistance (MP program). This includes children under age 19, and pregnant women.
- Income eligible according to the state's established maximum income level which is based on the family's size and monthly income (see chart on page 9) for Child Care.
- Medical Assistance (MA) only through Title XIX or TANF zero payments and whose gross monthly income does not exceed the maximum income levels specified for income eligibles.

Eligibility Schedule for Services: A chart showing the maximum income levels to be eligible for SSBG benefits is included on page 9 of this plan.

An income eligibility schedule, the Monthly Family Income and Share Schedule for Child Care Services, is used for the Child Care assistance. A sliding fee schedule is a component of assistance amounts.

Individuals on the Senior Care Act Program share in the cost of their service based on their ability to pay. The program also considers the persons liquid assets (liquid assets - means cash on hand; funds in checking, savings, money market, and individual retirement accounts; stocks; bonds; savings bonds; certificates of deposit; the cash value of life insurance policies; and mutual funds) in the sliding fee scale.

Senior Care Act Program Eligibility

There is no financial eligibility for the program.

1. Each customer must be a resident of Kansas; and
2. Each customer must be 60 years of age or older.
3. There are two ways that the customer can be eligible:
 - (a) The customer has impairment in a minimum of two activities of daily living (ADLs) with a minimum combined weight of six; and impairment in a minimum of three instrumental activities of daily living (IADLs) with a minimum combined weight of nine; and a total minimum level of care weight of 26; OR
 - (b) The customer has a total minimum weight of 26, with at least 12 of the 26 being IADL points and the remaining fourteen being any combination of IADL, ADL, and/or Risk Factor points.

TYPES OF SERVICES

Terminology Exchange: The following terms may be used interchangeably.

<u>SSBG Service Category</u>	<u>Kansas Service Category</u>
Child Care - Children	Child Care Services
Foster Care Services - Children	Child Welfare Services
Home-Based Services	Senior Care Act
Protective Services - Adults	Adult Protective Services (APS)
	Field Operations: APS
Protective Services - Children	Field Operations: Child Protective Services

Child Care - Children

Child care services provide children supervision, guidance and developmentally appropriate activities for periods of less than 24 hours/day. Child care providers include:

- 1) licensed or approved relative/family homes outside of the child's home;
- 2) licensed child care centers;
- 3) DCF approved providers in the child's home; or
- 4) certain unregulated legally exempt facilities.

Child care services will:

- Facilitate employment or education of parent/caretaker.
- Optimize social, emotional, intellectual, and physical development of the child.
- Insure the safety and welfare of the child.
- Enhance the availability, affordability, and quality of child care services.
 - SSBG Statutory goal A
 - Method of provision: Private
 - Geographic area: Statewide

Foster Care Services - Children

Foster care services are provided to children and families when the court has found the child to be in need of care and the parents are not able to meet the safety and care needs of the child.

Most children who require foster care have been abused or neglected and have significant developmental, physical, and emotional needs, which require an array of services and care options. However, some children who are not abused or neglected may be placed in foster care for reasons such as out-of-control behavior, truancy, overwhelmed parents, and running away from home. Needs range from placement with a relative to inpatient psychiatric care. Family foster homes are the most frequently used placement resources, but some children require more structured settings, such as group home or a residential center. Our partners in service delivery are child welfare community-based service providers who are responsible for providing foster care services including case planning, placement, life skills and foster parent recruitment and training. DCF social workers are responsible for monitoring the safety of the children and monitoring the progress made toward permanency.

- SSBG Statutory goal C
- Method of provision: Private
- Geographic area: Statewide

Protective Services - Children

Child protective services are interventions and activities directed toward ensuring the safety of a child alleged or suspected of having been abused or neglected as provided by the Kansas Code for Care of Children. Child protective services include receiving reports from mandated reporters and the general public; determining whether the report alleges maltreatment as provided by the Kansas Code for Care of Children; investigating reports which appear to meet the code definitions; assessing the safety and risk of the child and any other child under the same care; and taking protective action if indicated. Protective actions include developing family safety plans; arranging for voluntary placement of the child or removal of the alleged perpetrator; and requesting a law enforcement officer or court order to cause the removal of the child and arrange temporary shelter.

- SSBG Statutory goal C
- Method of provision: Public
- Geographic area: Statewide

Protective Services - Adults

Adult Protective Services (APS) are intervention activities directed towards safeguarding the well-being and general welfare of vulnerable adults in need of protection. Adult Protective Services intervention is available to vulnerable adults who are unable to protect themselves or who need assistance in dealing with abusive, neglectful or exploitative situations. The intent is to protect the most vulnerable adults from harm while safeguarding their civil liberties. The individual's need for protection and resolution of the presenting problem is the core of APS work. The individual exercises freedom of choice and the right to refuse services if he/she has the capacity to understand the consequences of his/her actions. The individual actively participates to define the problem and to decide the appropriate course of action to resolve it.

Examples of social worker functions related to the above mentioned services include: assessing child/adult risk; assessing client needs; periodic case reviews; formulating service plan; providing or arranging for direct services; informing clients and providers of respective responsibilities; explaining purposes and benefits of service; preparing client, family and facility for placement; compiling social history information, etc.

- SSBG Statutory goal C
- Method of provision: Public
- Geographic area: Statewide

Home-Based Services

Senior Care Act Program – KDADS

The Senior Care Act program provides a coordinated system of service to Kansans, 60, or older. These Kansans face difficulties in caring for themselves and they cannot live independently within the main stream of life. This program is especially targeted for those who are at the greatest risk of institutionalization. Services are provided on a sliding fee scale. KDADS administers the program through the Area Agencies on Aging.

Senior Care Act services vary by county. Among the services which may be available are: attendant care, respite care, homemaker, chore services, adult day care, and transportation. Services are offered on a sliding fee scale, based on their income and assets. Customers pay between a donation and 100% of the cost of the service. To be eligible, the individual must meet SCA Income eligibility guidelines and meet the SCA long-term care threshold.

For information or to apply, contact your local Area Agency on Aging. For a list of Area Agencies on Aging by county, call KDADS at 785-296-4986 (Topeka) or 1-800-432-3535 (in Kansas only); e-mail wwwmail@kdads.ks.gov; or at this web site: <http://www.k4a.org> which also provides additional information about your local Area Agency on Aging.

- SSBG Statutory goal D
- Method of provision: Public and private
- Geographic area: Statewide

FY 2012 and 2013 Maximum Income Levels to be Eligible for SSBG Funding

Number of Family Members	Gross Monthly Income @ 185% Federal Poverty Level – 2012	Gross Monthly Income @ 185% Federal Poverty Level – 2013
2	\$2,333	2,391
3	2,943	3,011
4	3,554	3,631
5	4,164	4,250
6	4,775	4,870

A family is defined as one or more adults and children, with the child being blood related or legally in the custody of one of the adults, cohabitating in the same household, married or unmarried.

Estimated Expenditures and Recipients for State Fiscal Year 2014

Service: Child Care – Children Estimated number to be served: 15,700
 Provision method: Private
 SSBG estimated expenditures: \$ 188,877
 All other federal, state and local funds: \$50,126,263
 Total estimated expenditures: \$50,315,140

Service: Foster Care Services - Children Estimated number to be served: 5,679
 Provision method: Private
 SSBG estimated expenditures: \$ 5,187,079
 TANF funds used in SSBG: \$ 10,193,106
 All other federal, state and local funds: \$123,074,529
 Total estimated expenditures: \$138,454,714

Service: Home-Based Services Estimated number to be served: 4,411
 Provision method: Private and public
 SSBG estimated expenditures: \$4,500,000
 All other federal, state and local funds: \$ 446,979
 Total estimated expenditures: \$4,946,979

Service: Protective Services - Adults Estimated number to be served: Total = 9,824
 Age 59 and younger 4,558
 Age 60 and older 5,148
 Unknown age 118
 Provision method: Public
 SSBG estimated expenditures: \$ 767,320
 All other federal, state and local funds: \$3,104,039
 Total estimated expenditures: \$3,871,359

Kansas Social Service Block Grant
Proposed State Plan for SFY 2014

Service: Protective Services - Children Estimated number to be served: 36,500
Provision method: Public
SSBG estimated expenditures: \$ 3,941,190
All other federal, state and local funds: \$17,791,678
Total estimated expenditures: \$21,732,868

Total estimated expenditures:
SSBG estimated expenditures: \$ 14,584,466
TANF funds used in SSBG: \$ 10,193,106
All other federal, state and local funds: \$194,543,488
Total \$219,321,060

Total estimated recipients:
Children 57,879
Adults 14,235
Total 72,114

Public Notice

Published in the Kansas Register
April 25, 2013
May 2, 2013

The Department for Children and Families (DCF) will be accepting public comments on the State Fiscal 2014 Social Services Block Grant. A copy of the plan, paper or electronic, may be obtained by contacting Melanie Dixon by telephone at 785-296-6216, email at Melanie.Dixon@dcf.ks.gov , or under the Quick Links – Newsroom area of the following website location: <http://www.dcf.ks.gov/Newsroom> . Comments must be submitted in writing and received by DCF by May 22, 2013.

Phyllis Gilmore, Secretary

Kansas Department for Children and Families