



ADMINISTRATION FOR
CHILDREN & FAMILIES

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Laura Howard, Secretary
Kansas Department for Children and Families
555 S. Kansas Ave., 4th Floor
Topeka, KS 66603-3444

Dear Secretary Howard:

The Office of Child Care has completed its review of the proposed amendments to Kansas's approved Child Care and Development Fund (CCDF) Plan for FFY 2022-2024, submitted on October 19, 2022.

This letter is to inform you that the following CCDF Plan amendments were approved.

- **Section 2.2.1 – Parental Complaint Process** – Amended to reflect changes in weblinks used to submit complaints regarding child care providers, effective October 17, 2022.
- **Section 2.2.2 – Procedures for Handling Parental Complaints** – Amended to reflect changes in weblinks used to submit complaints regarding child care providers, effective October 17, 2022.
- **Section 2.2.4 – Making Substantiated Complaints Available to the Public** – Amended to reflect changes in weblinks used to describe the process Kansas uses in making substantiated complaints available to the public, effective October 17, 2022.
- **Section 2.2.5 – Citations for Parental Complaint Policies and Processes** – Amended to reflect changes to weblinks for the citation of policies and processes related to parental complaints, effective October 17, 2022.
- **Section 2.3.4 – Lead Agency Processes for Licensing Providers** – Amended to reflect changes to weblinks describing the processes for how child care providers are licensed, and the rationale for exempting providers from licensing, effective October 17, 2022.
- **Section 2.3.7 – Posting Monitoring Reports** – Amended to reflect changes to the weblinks where monitoring reports are posted. Please note, Kansas remains non-compliant for **Section 2.3.7 – Posting Monitoring Reports** – for your FY 2022-2024 CCDF Plan, and, therefore still subject to the notice of non-compliance issued on December 13, 2021 until all CCDF requirements are met.

- **Section 2.4.2 – Information Posted to the Public** – Amended to reflect the changes to weblinks where information to the public is provided, effective October 17, 2022.
- **Section 2.6.1 – Consumer Statement** – Amended to reflect the changes to weblinks where the consumer statement is posted, effective October 17, 2022.
- **Section 3.3.5 – Immunization Grace Periods to Permit Enrollment** – Amended to reflect changes to the state’s policies and procedures to ensure children experiencing homelessness can be enrolled while required documentation is being obtained and all involved parties are aware of these policies. Approval of this amendment indicates that Kansas’s CCDF Plan demonstrates compliance with the Final Rule and clears related monitoring finding 98.41(a)(1)(i)(C), effective September 30, 2022.
- **Section 3.3.6 – Immunization Grace Periods Provide Services** – Amended to reflect changes to the state’s policies and procedures to ensure child experiencing homeless and children receiving foster care can begin services while required documentation is being obtained and all involved parties are aware of these policies. Approval of this amendment indicates that Kansas’s CCDF Plan demonstrates compliance with the Final Rule and clears related monitoring finding 98.41(a)(1)(i)(C), effective September 30, 2022.
- **Section 4.1.4 – Maximize Parental Choice** – Amended to reflect the changes to the weblink where the state’s regulations for ensuring parents have unlimited access to their children while in care, effective October 17, 2022.
- **Section 4.2.5 – Completion of the Narrow Cost Analysis** – Amended to reflect the required components of the Narrow Cost Analysis have been conducted. Approval of this amendment indicates that Kansas’s CCDF Plan demonstrates compliance with the Final Rule, effective September 7, 2022.
- **Section 5.5.2 – Procedures for a Provider to Request a Background Check** – Amended to reflect the changes to the weblink where the state posts procedures child care providers use to request a criminal background check, effective October 17, 2022.
- **Section 5.5.6 – Consumer Education Website Links to Interstate Background Check Requirements** - Amended to reflect the components required to be posted were provided on state’s consumer education website. Approval of this amendment indicates that Kansas’s CCDF Plan demonstrates compliance with the Final Rule, effective August 15, 2022.

The effective dates for these amendments to the Kansas CCDF Plan are noted above and on the amendments log within the ACF-118 electronic submission site.

If you have any questions or need further assistance, please feel free to contact Doris Hallford, Child Care Program Manager in our Kansas City Regional Office at (816)426-2264 or doris.hallford@acf.hhs.gov.

We appreciate your efforts to meet the child care needs of eligible families in Kansas and look forward to our continued partnership in the administration of your Child Care and Development Fund Program.

Sincerely,

Ruth J. Friedman, Ph.D.
Director
Office of Child Care

cc: Carla Whiteside-Hicks, Director of TANF and Early Childhood Programs
Doris Hallford, OCC Regional Program Manager, Region VII
Christine Johnson-Staub, Regional Liaison, Office of Child Care