

SERVICE DESCRIPTION

APPENDIX G: PAYMENT-FOR-PERFORMANCE – REHABILITATION ENGINEERING

KANSAS DEPARTMENT FOR CHILDREN AND FAMILIES

Rehabilitation Services

PAYMENT-FOR-PERFORMANCE – REHABILITATION ENGINEERING

Rehabilitation Services (RS) is a state agency which provides vocational rehabilitation (VR) services to help people with disabilities achieve permanent, integrated, competitive employment consistent with their strengths, resources, priorities, concerns, abilities, capabilities, interests and informed choice. VR services are customized according to each consumer's needs and goals. Rehabilitation Engineering is often an essential VR service to help consumers obtain and/or maintain their employment goals.

Rehabilitation Engineering is the application of engineering principals to the design, modification, customization and/or fabrication of assistive technology for persons with disabilities. Through the delivery of these services, assistive technology is recommended, developed, installed or modified as appropriate to ensure operation at maximum potential and benefit to the consumer.

Community service providers who agree to provide this service will do so by meeting and/or exceeding the expectations delineated in this payment-for-performance service description before remuneration. Rehabilitation Engineering for VR consumers is a stand-alone service.

RS reimbursement will be based upon the level of services required for the individual. The contractor will be paid based on **successful progress or completion of the requirements** defined for the service in the consumer's individual action plan. Payment will not be authorized by KRS until receipt of complete reports which include all required information.

RS must pre-authorize any and all services before the contractor can expect payment for any services. Referral for Rehabilitation Engineering services does not guarantee any other services will be authorized to the contractor.

The contractor will abide by the standards outlined in the Provider Agreement, including maintaining the capacity to perform the expected duties and maintaining qualified staff* to achieve the stated goals and outcomes. Failure to achieve successful outcomes in a timely fashion, or failure to achieve successful outcomes for at least 80% of referrals within a one-year period will result in a suspension of new referrals and possible termination of the agreement.

REHABILITATION ENGINEERING

Each service will:

- ❖ Commence within 30 days of the authorization or the authorization may be rescinded.
- ❖ Include assistance in incorporating Rehabilitation Engineering supports and services as they relate to the consumer's Individual Plan for Employment.
- ❖ Include the cost of travel to provide the services on-site.
- ❖ Begin with a consumer specific written action plan.
- ❖ Require a written summary report prior to payment.

Rehabilitation Engineering - Level 1 Consultation

Rate: Cost per client project \$1,100

This service would require a limited time commitment and could include phone, email communications, and travel to on-site meetings. On-site provisions under this category would be limited. Scope of work could include:

- ❖ Review existing facility/home floor plans for modification appropriateness
- ❖ Installation of commercially available equipment devices (example: install grab bars, minor control relocation on equipment, install small elevated platform, etc.),
- ❖ Simple modifications or adjustments to existing or commercially available equipment/access (to facility/home) method determination,
- ❖ Job simplification, job potential determination
- ❖ Liaison with employers and property owners, liaison with manufacturers and vendors, and referral to other appropriate service sources.

Rehabilitation Engineering - Level 2 Consultation

Rate: Cost per client project \$2,200.

This service would require extended time commitment and could include phone, email communications and travel to on-site meetings and locations where assessments for assistive technology interventions are needed. Scope of work could include:

- ❖ Work-site or residential determination of appropriate modifications.
- ❖ Workstation/Job ergonomics evaluation and accommodation.
- ❖ Evaluation of need and installation of safety equipment.
- ❖ Assembly, delivery and installation of commercially available equipment/devices and or modification or adjustment to existing or commercially available equipment/devices (example: equipment control or access modifications, small ramps, designing home or work-site plans for construction modifications.)
- ❖ Transportation issues, client specific consultation and assessment.
- ❖ Research and evaluation of Vendor or Construction Company responses with Cost Analysis.
- ❖ Comprehensive Work-site/School/Farm/Home ADA compliance assessment.
- ❖ Client, Counselor, and Contractor/Vendor interfacing prior to, during, and/or following the implementation of a modification or construction project.
- ❖ Ongoing liaison with employers, property owners, manufacturers, vendors, and other services requiring an extended time commitment are applicable to this service category.
- ❖ Team membership in multi-discipline service approaches.

Rehabilitation Engineering - Level 3 Consultation

Rate: Cost per client project \$3,850.

This category of service would require extensive time commitment and could include phone, email communications and travel to on-site meetings and locations where assistive technology interventions have been recommended and authorized. This level of service may require an extended time commitment (beyond one month). Scope of service could include:

- ❖ Research existing blueprints or floor plans for modification appropriateness.
- ❖ Design of facility/home modifications, would include floor plan layout drawings and other written specifications as required by State Purchasing Agents to obtain competitive Construction Contractor bids.
- ❖ Custom fabrications – tools, devices, mechanisms, machines.
- ❖ Extensive commercial product customization (example: wheelchair porch lifts or complete workstations such as computer work centers).
- ❖ Assembly, delivery, and installation of major commercially available equipment/devices.
- ❖ Construction of ramps, landings, and other access considerations.
- ❖ Extensive installation of access and safety equipment.
- ❖ Major equipment recommendations would include sufficient detail and specifications as required by State Purchasing Agents to obtain competitive bids from supplying vendors.
- ❖ Ongoing liaison with employers, property owners, manufacturers, vendors, and others as needed to complete project.

REQUIRED REPORTING

For each service the contractor will develop an individual action plan which describes the desired outcome(s) and steps to achieve the outcome(s). The team (contractor, RS counselor and consumer) will agree to the individual action plan, which will specify the specific action steps and the frequency and type of reports required per individual. Reports should specifically address services provided and progress toward integrated, competitive employment.

Payment will be made at the completion of the service delivery, but only after the contractor has completed the service as described in the individual action plan and, along with a billing form, has also submitted a written report describing the services provided (including dates, times and by whom).

GENERAL TERMS

Progress reports, at intervals no less than stated and agreed to in the consumer's individual written action plan and/or as requested by the RS counselor, are required. Individual authorizations can be withdrawn by either party with a 15-day written notice. Once a 15-day notice is given, activity should cease and payments will not be authorized for outcomes reached via alternative methods. Monthly payments will be authorized by the RS counselor as specified in the service description.

In case of disagreement over payment between the RS counselor and contractor, the contractor may appeal to the RS Program Administrator for the Region.

In the event that an outcome is not achieved, but enough information has been obtained for the RS counselor to pursue an alternate plan, the fee or partial fee may be authorized by the RS counselor with advance approval of the RS Program Administrator depending on the needs and informed choice of the consumer and performance history and capacity of the contractor.

This payment-for-performance approach emphasizes payment for outcomes rather than process.

The contractor must consider all persons who are committed to competitive employment as an attainable goal. There is no guarantee of the number of authorizations to be provided by RS. Continued use of the services will be dependent upon the contractor's success in assisting the VR consumer to achieve successful outcomes.

***QUALIFICATION DETAILS**

- ❖ All work will be performed by an Assistive Technology Practitioner (ATP) certified through the Rehabilitation Engineering and Assistive Technology Society of North America (RESNA) with 3 years experience in rehabilitation engineering practices and applications. ATP personnel must also be familiar with ADA regulations, and have access to and be familiar with design software such as computer assisted drafting (CAD). Personnel must be familiar with and able to understand blueprints and specifications of facilities, and be knowledgeable of construction procedures in order to consult, advise, and approve of construction companies projects. Personnel must be able to understand and produce technical drawings of devices and mechanisms/machines in order to evaluate, troubleshoot, design, and produce appropriate assistive technology as authorized by the RS counselor.

- ❖ The contractor will maintain access to fabrication facilities and tools/equipment necessary to carry out all authorized modifications and/or fabrications. Mobile facilities are required in order to carry out fabrications, modifications, deliveries, and installations on location throughout the State of Kansas.