SFY 2012 Family Resource Project – Vendor Questions

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| # | Reference | Question | Response |
| 1 | IV. Proposal Requirements A. Technical Proposal Components 2. Project Description | Is the area that services would be delivered to based on the SRS regional areas? Such as we are in area 1, but do not routinely provide services to all that area. | Projects may serve targeted jurisdictions, communities, or counties.  |
| 2 | Cost proposal | What are the funding amounts that may be considered? | There is no set amount per grant. The estimated statewide budget for this RFP is approximately $1.25 million. |
| 3 | Grant Requirements | Are they looking for small or large projects. | Any program which can meet the requirements set forth in the grant application is eligible to apply. |
| 4 | I. Background/Philosophy of Children and Family Services D. Purpose of the Grant | The RFP is very broad in scope, so are they looking for projects that would address all those areas mentioned or will they consider small more focused projects. | All proposals will be considered. Section II. D. a. – l. lists typical services and may not be exhaustive. |
| 5 | I. Background/Philosophy of Children and Family Services D. Purpose of the Grant | On the scope of the rfp, is this in addition to the services already provided by srs like family preservation? | All proposals will be considered. Section II. D. a. – l. lists typical services and may not be exhaustive. |
| 6 | I. Background/Philosophy of Children and Family Services D. Purpose of the Grant and E. Population Served | Must applicants cover families & children in all counties contained in each region, or can applicants choose the counties they wish to serve? | Projects may serve targeted jurisdictions, communities, or counties.  |
| 7 | I. Background/Philosophy of Children and Family Services D. Purpose of the Grant | Are there a mandatory or minimum number of these services listed under “D” on page 6 that all applicants must provide? | All proposals will be considered. Section II. D. a. – l. lists typical services and may not be exhaustive. |
| 8 | Personnel | What are the minimum education and licensure requirements for professionals providing services to families and children (e.g. BSW, MSW, LFT)? | Educational and licensure requirements will be determined by the program design. |
| 9 | III. Grant Requirements F. Quarterly Report and IV. Proposal Requirements A. 5. b. Outcomes | Will SRS release of information documentation be required in order for the applicants to determine absence of child abuse/neglect reports, out of home placement actions, to meet outcomes? | SRS release of information is not required. |
| 10 | Cost Proposal | What is the maximum amount of grant funding applicants may request? | There is no set amount per grant. The estimated statewide budget for this RFP is approximately $1.25 million. |
| 11 | Cost proposal | Is there a per family/child cost limitation (cap) for emergency funding (e.g. payment of rent, utilities, etc.) | No. |
| 12 | Technical Cover Page | For agencies that may be submitting proposals to provide several programs in multiple regions, how many proposals are expected?If we are interested in proposing to provide two different programs in Region 1 but three programs in Region 2 but only one service in Region 3:1. do we submit a proposal for each program, separately for each region (this example, 6 proposals)?
2. Or, are we expected to provide only one proposal for each type of program and then specify the regions in which we wish to provide each program  (in this example, three proposals, one for each type of program, specifying the regions in which we propose to offer that program)?
3. Or, are we expected to provide only one proposal for each region, and then specify within that region which programs we wish to provide within that region?  (in this example, three proposals, one for each region)

In examples #2 and 3, if combined applications are expected, would we be permitted additional pages to cover the application requirements that are different for each program or region?  (for example, community needs assessment, or evidence base) | One proposal per program per Region is required. (6 proposals in the example) |
| 13 | Cost Proposal | What is the total amount available for grants? | The estimated statewide budget for this RFP is approximately $1.25 million. |
| 14 | Cost Proposal | Is there a ceiling on how much an applicant can request? | There is no set amount per grant. The estimated statewide budget for this RFP is approximately $1.25 million. |
| 15 | Cost Proposal | What is the anticipated dollar range for grant awards? | There is no set amount per grant. The estimated statewide budget for this RFP is approximately $1.25 million. |
| 16 | Term of contract | Is this a one-time grant opportunity, or is there a possibility of this being a multiyear grant, dependent on previous years’ performance? | The term of this contract is a one year (1) period beginning July 1, 2011 with one (1) additional one (1) year renewal by written agreement of the parties. |
| 17 | I. Background/Philosophy of Children and Family Services E. Population Served | Would my agency have to serve all counties within the NE region to be eligible to apply for this grant? | Projects may serve targeted jurisdictions, communities, or counties within SRS Regions. |
| 18 | Submission Instructions | Do you require 15 copies, 5 copies or only 1 copy of the audit and 990 (attachments requested on pg. 12 of the RFP)? | 1 copy |
| 19 | Cost Proposal | Is there an award amount we should keep in mind? | There is no set amount per grant. The estimated statewide budget for this RFP is approximately $1.25 million. |
| 20 | Cost Proposal | Is there a maximum $ award limit set? | There is no set amount per grant. The estimated statewide budget for this RFP is approximately $1.25 million. |
| 21 | Cost Proposal | Is a match (cash or in-kind) required for the grant? We did not see one, but wanted to inquiry. | No. |
| 22 | III. Grant Requirements | Is the only reporting requirement the quarterly Excel spreadsheet embedded in the RFP? | Section III. F. and G. embedded reports are required. |
| 23 | III. Grant Requirements | Is a separate report required to report progress on the outcomes/logic model? | SRS determines outcomes pursuant to submission of the Section III. F. embedded report. Additional project reports may be requested by SRS if needed. |
| 24 | I. Background/Philosophy of Children and Family Services D. Purpose of the Grant | Is each agency allowed to submit more than one application for funding to support more than one type of prevention program that provides services in the same region? | All proposals will be considered. One proposal per program per Region is required. |
| 25 | Cost Proposal | Is there a suggested grant range or cap on funding for each application? | There is no set amount per grant. |
| 26 | Cost proposal | When requesting “Flex Emergency Funding…#157;, can you clarify if this can be requested in addition to program funding?  Is this a separate pot of money? | If a proposal includes or is regarding flexible emergency funding, the cost shall be included in the Cost Proposal. The estimated statewide budget of $1.25 million includes money for flexible emergency funding.  |
| 27 | I. Background/Philosophy of Children and Family Services D. Purpose of the Grant | \*Are there parameters/guidelines or processes in place on how Flex Funds can be used? | If a proposal includes flexible emergency funding, it may include parameters, guidelines or processes on utilization of funding. |
| 28 | I. Background/Philosophy of Children and Family Services D. Purpose of the Grant | With the Kansas City’s Metro region’s current project focus being on Wyandotte County and Parental Substance Abuse how with this affect Johnson County Projects? | All proposals will be considered.  |
| 29 | Cost Proposal | Is each Region allotted a certain amount of funding? | No. |
| 30 | IV. Proposal Requirements 5. Outcomes | Are we able to gain access to the FACTS database or is information available on the results of the “grant specific outcomes…#157; that we can view to support our internal program evaluation process? | SRS calculates outcomes pursuant to submission of the Section III. F. embedded report. Currently, outcome data is available on the CFS public website.  |
| 31 | III Grant Requirements | In reading through the RFP my first thought was that we could apply for funds to support the family advocacy and support services that we provide to families that bring a child in following an abuse allegation.  These services are provided to the non-offending caregivers to steer them through the investigation process and the healing that they need as a family following an allegation.  Providing this service helps to eliminate some of the involvement of SRS Children and Family Services.However, I kept getting stuck on the verbage in the RFP which seems to point to the idea that you are wanting to fund the development and implementation of new programs that can be replicated.  Specifically, I am stuck on the grant requirement that states:"Establish policy and procedure in the form of books, manual, other available writing action plan and/or training material that specifies the components of the practice or project protocol and describes how to administer it.  Such documents should be described at a level that would allow others to implement/replicate the project. "If that is the case then I don't think our family advocacy services would qualify.However, Sunflower House also offers abuse prevention programs in Wyandotte and Johnson County schools using an evidence-based curriculum to teach young children about how to recognize, resist, and report any unwelcome touches.  It is our belief that this kind of early prevention can help to prevent child matreatment.Would this program be more appropriate?? | All proposals will be considered. |
| 32 | Cost Proposal | do you think this application could be made for just the second half of the fiscal year (January 1 to June 30 2012) since we have funding in place until then? |  Cost Proposals should reflect resources required for an entire fiscal year’s operation.  |
| 33 | Cost Proposal | How much funding is available through this grant? The amount available will help us in determining the scope of our proposed project. | There is no set amount per grant. The estimated statewide budget for this RFP is approximately $1.25 million. |
| 34 | I. Background/Philosophy of Children and Family Services D. Purpose of the Grant | The custody prevention project in the KC Metro area mentions “reducing the number of children entering custody for Parental Substance Abuse…”  Does this mean the proposed project must focus on this area? | All proposals will be considered. |
| 35 | I. Background/Philosophy of Children and Family Services D. Purpose of the Grant | Can we propose a project which simply reduces the number of children entering custody and will the proposal have as good a chance of being accepted as one which focuses on Parental Substance Abuse? | All proposals will be considered. |
| 36 | Technical Cover Page | May a project contain two different programs which provide service to address different concerns or should two grants be submitted, one for each program? | One proposal per program per Region is required |
| 37 | Grant Application | May more than one grant be awarded to a single provider? | Yes. |
| 38 | Submission Instructions | "Attachments must include a Board Member Conflict of Interest Statement."  Is this the same as our Conflict of Interest Policy?  If not, what specific content should be included? | Please provide a signed copy of the conflict of interest statement, reflecting your conflict of interest policy, from each board member.  |
| 39 | Submission Instructions | "All copies of cost proposals shall be submitted in a separate sealed envelope or container separate from the technical proposal."  We assume that ONLY the cost proposals need to be submitted in a sealed envelope, and not the copies of the technical proposal.  Correct? | Yes.  |
| 40 | I. Background/Philosophy of Children and Family Services D. Purpose of the Grant | Are there established guidelines for the use of flexible emergency funds? | If a proposal includes flexible emergency funding, it may include parameters, guidelines or processes on utilization of funding |
| 41 |  | What is the primary reason(s) for OOHP in Saline county? | Please see: <http://www.srs.ks.gov/agency/cfs/Documents/FY2011DataReports/ServedinSRScustody/RemovalReasonByCountyFY2011.pdf>  |
| 42 |  | What percentage of youth in OOHP are in state custody from Saline county? | Please see: <http://www.srs.ks.gov/agency/cfs/Documents/FY2011DataReports/ServedinSRScustody/OOHPChildrenServedSFY2011.pdf> |
| 43 |  | Is there 2010 Profile data available at the local level? | We are unsure what type of profile the requestor seeks. In addition to data available on the CFS website, the U.S. Census Bureau, Kansas Action for Children and KDHE may serve as resources.  |
| 44 |  | How will we be notified of CFS' PPM revisions? | Policy revisions occur in January and July. The CFS policy and procedure manual is posted on the CFS public website:<http://www.srs.ks.gov/agency/cfs/Pages/CFSPolicies.aspx>  |
| 45 | VI. A. 5. Technical Proposal Requirements- Outcomes | Are kinship placements not in SRS custody considered an OOHP? | Kinship placements not in SRS custody are not considered out of home placement in terms of the Outcomes for this grant. |
| 46 | Technical Cover Page | Do you prefer one application per agency per region that may include more than one program,  or separate applications for each program in each region? | One proposal per program per Region is required.  |
| 47 | Cost Proposal | What is the total dollar amount to be awarded? | The estimated statewide budget for this RFP is approximately $1.25 million. |
| 48 | Grant Application | How many grants do you anticipate awarding? | The number of awards is not predetermined. |
| 49 | Cost Proposal | Is there a dollar range appropriate to request or a maximum limit? | There is no set amount per grant. The estimated statewide budget for this RFP is approximately $1.25 million. |
| 50 | Submission Instructions | BOD Conflict of Interest Statements--do you want a copy of the form or signed copies from each Board member? | A signed copy from each board member. |
| 51 | Cost Proposal | Have you decided how much each region will receive? | The estimated statewide budget for this RFP is approximately $1.25 million. |
| 52 | Submission Instructions | Can we number the cover pages for both the technical and cost proposal applications as page 1, or does the project description (for the technical application) need to start as page 1? | There is no restriction on using page numbers on the cover page. It is not included in the twenty (20) page limit. |
| 53 | Submission Instructions | Is it okay for Letters of Support be addressed to SRS Children and Family Services and/or To Whom It May Concern? | Yes. |
| 54 | Cost Proposal | What is the total amount of funding available for this project? | The estimated statewide budget for this RFP is approximately $1.25 million. |
| 55 | Cost Proposal | What is the anticipated allocation per region? | The estimated statewide budget for this RFP is approximately $1.25 million. |
| 56 | I. Background/Philosophy of Children and Family Services D. Purpose of the Grant | The grant seems to emphasize funding for expansion of existing projects. Would SRS also be interested in viewing projects for regions where they currently do not exist? | All proposals will be considered. |
| 57 | Technical Cover Page | If the same program is being offered in multiple areas, do you require separate proposals for each area or can one submission noting multiple areas be sufficient. | One proposal per program per Region is required.  |
| 58 | Submission Instructions | Can Adobe pdf files meet requirements for electronic submission? | No. Microsoft Word or Excel will be accepted. |