

## MEETING NOTES

<b>Date:</b> March 21, 2016 <b>Place:</b> KASB	<b>QRIS Advisory Group</b>	
<b>Present:</b> Kelly Meigs, Karen Beckerman, Carrie Hastings, Lori Steelman, Sarah Walters, Patty Mitts, , Deb Crowl, Patty Peschel, Leadell Ediger, Heather Schrotberger, Amy Blosser, Jackie Counts, Sandra Yoder, Barbara Dayal, Staci Ogle		
TOPIC	DISCUSSION	DECISION AND/OR ACTION
1. Strengths of Group Members	We revisited strengths from previous meeting and discussed the diversity of strengths we all bring to the Advisory Group	
2. Work Group Updates	<p><b>Participant Recruitment-</b> Patty Mitts and Heather Mack led this work group. They met on March 9<sup>th</sup>. Their basic discussion included clusters to be included in the Field test and how those were chosen. They also had discussion surrounding the process of how to choose providers to be included in the Field Test.</p> <p><b>Quality Indicators-</b> This work group met on March 10<sup>th</sup> to discuss the Program Leadership domain. It was led by Kelly Meigs and Carrie Hastings. We went through each indicator by level and added evidence to be used in portfolios.</p> <p><b>Administrative Procedures-</b> A draft of the QRIS field test application was sent out to work group members and they sent back their feedback. It was added to the draft and in the afternoon work groups advisory group will be editing it</p>	<p>Heather and Patty will send to group for feedback on new clusters and also research special considerations.</p> <p>Kelly will edit and resend out changes to work group. Next meeting is scheduled for April 14.</p> <p>Kelly will make edits to QRIS application and enlarge application for Advisory Meeting</p>
3. Advisory Group Work	<p>Members of Advisory group were split in groups of 3-4 and spent 30 minutes on each making recommendations in the following areas:</p> <p><b>Participant Recruitment</b>  <b>Quality Indicators</b>  <b>Administrative Procedures</b></p>	See attached recommendations from Advisory Group on each of the topics listed

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<p>4. Feedback for Work Group</p>		<p>Kelly will take recommendations made by the Advisory Group and have work groups discuss them. Work group leads will contact their members for next steps.</p> <p>Advisory group suggested DCF revisit our QRIS statement and ask us to clarify the purpose of the Field Test.</p>
<p>5.</p>		
<p><b>Schedule for Meetings</b> An agenda will be sent to Advisory Group members prior to meeting</p>	<p><b>The next meeting is scheduled for:</b> June 20, 2016- KASB</p>	<p><b>Agenda items for next meeting: TBA</b></p>