

SERVICE DESCRIPTION

APPENDIX C: ASSESSMENT – COMMUNITY-BASED WORK ASSESSMENT

KANSAS DEPARTMENT FOR CHILDREN AND FAMILIES

Rehabilitation Services

PAYMENT-FOR-PERFORMANCE - COMMUNITY-BASED WORK ASSESSMENT

Rehabilitation Services (RS) is a state agency which provides vocational rehabilitation (VR) services to help people with disabilities achieve permanent, integrated, competitive employment consistent with their strengths, resources, priorities, concerns, abilities, capabilities, interests and informed choice. VR services are customized according to each consumer's needs and goals. Community-based work assessments are often essential to empower consumers to develop a vocational plan and to achieve their employment goals.

This service is intended to answer questions about performance in an integrated, competitive situation and is not intended to result in permanent employment.

COMMUNITY-BASED WORK ASSESSMENT

This service may be provided when authorized in advance by the RS counselor as part of the overall assessment process.

The service of community-based work assessment includes:

- ❖ Identification of an employer willing to provide the assessment in a field of work consistent with the consumer's stated/implied/tested vocational interest.
- ❖ On-the-job observation of the consumer's learning style, performance, quality, consistency, stamina, and potential to perform the tasks/job.
- ❖ An analysis of the consumer's potential for success in the specific field of work.
- ❖ Identification of options for eventual permanent employment, recommended accommodations, and/or training needs based on the work assessment results.
- ❖ Providing answers to the referral questions.

The RS counselor will create a separate authorization to the consumer for compensation to participate in the community-based work assessment, up to a maximum of 80 hours. The number of hours will be authorized in advance by the RS counselor. RS will make workers compensation coverage available for the period of the community-based work assessment.

The contractor will be responsible for completion and dissemination of required forms, including the Community-based Work Assessment Agreement and W-9.

Payment for the community-based work assessment will be authorized when the contractor has completed the service and RS receives the required forms and final report from the contractor.

GENERAL TERMS

Written assessment reports are required. Referrals can be withdrawn by RS with 15-day written notice. In case of disagreement over payment between the RS counselor and contractor, the contractor may appeal to the Regional RS Program Administrator. In case of continued dispute, the contractor may appeal to the RS Community Provider Manager.

PERFORMANCE EVALUATION

The purpose of Accountability Benchmarks is to provide parameters for RS staff and contractors to review progress and outcomes on a regular schedule so that the team can address any potential issues before they become significant problems for the contractor and/or consumer. The guidelines are established to help improve the potential for reaching successful outcomes by developing strategies for improvement rather than imposing negative consequences at the end of a review period. The expectation is that contractors providing Community-based Work Assessment will find a community site and initiate services within 30 days of receiving the authorization. At the end of services, a written summary should be provided within 14 days of the last day of service. Program evaluation data will be reviewed on a quarterly basis so both the contractor and RS staff are aware of the outcomes and will determine what, if any, action will be taken to ensure success for the persons served.

RELATED SERVICES

Vocational Assessment
Independent Living Assessment